

E. ASSIGNMENTS

Section E, Assignments, includes information about an individual's assignment, operational unit, schedule, workload, program area, and function.

Entity Uses: Assignment
 Immediate Supervisor

Assignment Information—Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

5010 † **Job Classification**—A description of the specific group of duties and responsibilities of a position.

(Note: A list of options and their codes can be found in appendix K.)

Entity Uses: Assignment

5020 **Assignment Description**—Further description of a staff assignment that fully defines the activity, as necessary. For example, a "teacher" assignment would be defined in terms of the grade levels taught or the types of duties involved (e.g., lead teacher for a class of third graders).

Entity Uses: Assignment

2480 † **Teaching Assignment**—The teaching field taught by an individual.

01 Early childhood/pre-kindergarten
02 Kindergarten
03 Elementary
04 Accounting
05 Business and management
06 Other business
07 English or language arts
08 Journalism/communications
09 Reading
10 Speech
11 Architecture or environmental design
12 Dance
13 Drama/Theater
14 Music
15 Visual Arts
16 Chinese
17 French
18 German
19 Italian
20 Japanese
21 Latin
22 Russian
23 Spanish
24 Other languages
25 Computer Science
26 Mathematics
27 Biology or life science
28 Chemistry
29 Earth/space science/geology
30 General science
31 Health education

- 32 *Physical science*
- 33 *Physics*
- 34 *Other natural sciences*
- 35 *American Indian/Native American studies*
- 36 *Anthropology*
- 37 *Civics*
- 38 *Economics*
- 39 *Geography*
- 40 *History*
- 41 *Humanities*
- 42 *Law*
- 43 *Philosophy*
- 44 *Political science and government*
- 45 *Psychology*
- 46 *Religion*
- 47 *Social studies*
- 48 *Sociology*
- 49 *Other area or ethnic studies*
- 50 *Other social studies/social sciences*
- 51 *Basic skills or remedial education*
- 52 *Bilingual education*
- 53 *English as a second language*
- 54 *Gifted and talented*
- 55 *Military science*
- 56 *Physical education*
- 57 *Special education, general*
- 58 *Autism*
- 59 *Deaf and hard-of-hearing*
- 60 *Developmentally delayed*
- 61 *Early childhood special education*
- 62 *Emotionally disturbed or behavior disorders*
- 63 *Learning disabilities*
- 64 *Mentally disabled*
- 65 *Mildly/moderately disabled*
- 66 *Orthopedically impaired*
- 67 *Severely/profoundly disabled*
- 68 *Speech/language impaired*
- 69 *Traumatically brain-injured*
- 70 *Visually impaired*
- 71 *Other special education*
- 72 *Agriculture or natural resources*
- 73 *Business/office*
- 74 *Career education*
- 75 *Communications technologies*
- 76 *Cosmetology*
- 77 *Family and consumer science (home economics)*
- 78 *Food services*
- 79 *Health professions and occupations*
- 80 *Trades and industry (e.g., CADD, electronics
repair, mechanics, precision production)*
- 81 *Other vocational/technical education*
- 99 *Other*

Entity Uses: Assignment

2490 † **Instructional Level**—An indication of the general nature and difficulty of instruction provided throughout a course.

01 Remedial—A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

02 Special education—A course that adapts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, and other health impairments.

03 Basic—A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.

04 General—A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.

05 Honors—An advanced level course designed for students who have earned honors status according to educational requirements.

06 Gifted and talented—An advanced level course designed for students who have qualified for and enrolled in a school, institution, or district gifted and talented program.

07 International Baccalaureate—A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.

08 Advanced Placement—An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.

09 College level—A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).

10 Untracked—A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.

11 Limited English/bilingual—A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.

12 Accepted as a high school equivalent—A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

99 Other

Entity Uses: Assignment

5030 **Scope of Activity**—The range or extent of an individual's current assignment.

01 Statewide—An assignment consisting of activities which extend or apply to an entire state.

02 More-than-agency wide—An assignment consisting of activities which extend or apply to more than one school agency (e.g., regional services).

03 Agency wide—An assignment consisting of activities which extend or apply to all of the operational units in a local agency.

04 Multi-operational unit but less-than-agency wide—An assignment consisting of activities which extend or apply to more than a single unit (e.g., a school) but which are not agency wide in their application.

05 Single operational unit—An assignment consisting of activities which extend or apply to only one single unit (e.g., a school).

Entity Uses: Assignment

5040 **Itinerant Teacher**— An indication of whether a teacher provides instruction in more than one instructional site.

01 Yes

02 No

Entity Uses: Assignment

5050 **Essential Personnel Identifier**—An indication as to whether an individual is considered by his or her employer to have job assignments essential during an emergency situation necessitating that his or her attendance at work is required regardless of any liberal leave or emergency administrative leave announcement.

01 Essential

02 Non-essential

Entity Uses: Assignment

5060 **Time Period Classification**—An indication of the manner in which yearly time periods are accounted for.

01 Calendar year—A twelve-month period beginning January 1 and ending December 31.

02 Fiscal year—A twelve-month period, not necessarily corresponding to the calendar year, for which an organization plans its use of funds.

Entity Uses: Assignment

5070 **Time Period**—A specific fiscal or calendar year.

Entity Uses: Assignment

1160 **Session Type**—A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

01 Full school year—A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

02 Semester—One of two equal segments into which a school year is divided.

03 Trimester—One of three equal segments into which a school year is divided.

04 Quarter—One of four equal segments into which a school year is divided.

05 Quinmester—One of five equal segments into which a school year is divided.

06 Mini-term—A school term which is shorter than a regular session.

07 Summer term—A school term which takes place in the summer between two regular school terms.

08 Intersession—A short session which occurs between longer sessions.

09 Long session—A session that is longer than a semester but shorter than a full year.

10 Twelve month—An educational program that operates throughout the year.

99 Other

Entity Uses: Assignment

5080 **Activity Beginning Date**—The month, day, and year on which an activity began.

Entity Uses: Assignment

5090 **Activity Ending Date**—The month, day, and year,

Entity Uses: Assignment

5100 **Total Days in Session**—The total number of days in a given session. Also included are days on which the education institution facility is closed and the student body as a whole is engaged in planned activities off-campus under the guidance and direction of staff members.

Entity Uses: Assignment

5110 **Number of Hours in School Day**—The number of hours (and portion of hours) in the day in which the school is normally in session.

Entity Uses: Assignment

Operational Unit to Which Assigned—The specific unit to which an individual is assigned and for which funds are allocated. Examples include a specific school (e.g., Elm Tree High School), general administration (e.g., the central administrative office), transportation (e.g., the main bus garage), or warehousing (e.g., the main warehouse).

0120 † **Name of Institution**—The full legally or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Uses: Assignment

0140 † **Identification Number**—A unique number assigned to an individual, organization, or institution by a school, a school system, a state, or other agency.

Entity Uses: Assignment

0150 † **Identification System**—A numbering scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

01 Driver's license number (not applicable to this entity)

02 Health record number (not applicable this entity)

03 Medicaid number (not applicable to this entity)

04 Professional certificate or license number (not applicable to this entity)

- 05 School-assigned number (not applicable to this entity)*
- 06 District-assigned number (not applicable to this entity)*
- 07 State-assigned number (not applicable to this entity)*
- 08 Selective service number (not applicable to this entity)*
- 09 Migrant number (not generally used for staff) (not applicable to this entity)*
- 10 Social Security Administration number (not applicable to this entity)*
- 11 US government Visa number (not applicable to this entity)*
- 12 Personal identification number (used for access into system) (not applicable to this entity)*
- 13 Family unit number (not generally used for staff) (not applicable to this entity)*
- 14 College Board/ACT code set of PK-grade 12 institutions)*
- 15 LEA number for school*
- 16 SEA number for school*
- 17 SEA number for LEA*
- 18 NCES number for school*
- 19 NCES number for a LEA*
- 20 Other agency (e.g., Roman Catholic diocese or association member)*
- 21 Integrated Postsecondary Education Data System (IPEDS)*
- 22 College Testing (ACT) Program numbers*
- 23 Federal identification*
- 24 Dunn and Bradstreet number*
- 99 Other*

Entity Uses: Assignment

- 0570 **Complete Permanent Address**—The street number and name, apartment/room/suite number, city, county, state, zip code and country of an individual's or organization's permanent address (generally used when component parts are not required or requested separately).

Entity Uses: Assignment
 Immediate Supervisor

- 0580 **Communication Status**—An indication of special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, no one available to answer the telephone during certain hours).

Entity Uses: Assignment
 Immediate Supervisor

- 0590 **Communication Number Type**—The type of communication number listed for an individual or organization.

- 01 Alternate telephone number*
- 02 Answering service*
- 03 Beeper number*
- 04 Telephone extension*
- 05 Home facsimile number*
- 06 Home telephone number*
- 07 Night telephone number*
- 08 Other residential facsimile number*
- 09 Other residential telephone number*
- 10 Appointment telephone number*
- 11 Personal cellular number*
- 12 Personal telephone number*
- 13 Telex number*
- 14 Tele-mail*
- 15 Voice mail*

16 Work cellular number
17 Work facsimile number
18 Work telephone number
99 Other

Entity Uses: Assignment
 Immediate Supervisor

0600 **Communication Number**—The telephone number or other communication type including the international code, area code, and extension, if applicable.

Entity Uses: Assignment
 Immediate Supervisor

0610 **Electronic Mail Address Type**—The type of electronic mail (e-mail) address listed for an individual or organization.

01 Home/personal
02 Work
99 Other

Entity Uses: Assignment
 Immediate Supervisor

0620 **Electronic Mail Address**—The numbers, letters, and symbols used to identify an electronic mail (E-mail) user within the network to which the individual or organization belongs.

Entity Uses: Assignment
 Immediate Supervisor

0630 **Web Site Address (URL)**—Unique Resource Locator. The unique address of a Web page.

Entity Uses: Assignment

5120 **Location**—The description of the place where an activity takes place.

Entity Uses: Assignment

5130 **Facility Type**—The functional or organizational classification of a location where an activity takes place.

01 Community facility—A building or site belonging to the community and used by an education institution.

02 Home of student—The residence of a student.

03 Hospital—A building or site belonging to or used by a hospital, sanatorium, or convalescent home.

04 Intermediate education unit office—A building or site that houses an administrative unit smaller than the state education agency that exists primarily to provide consultative, advisory, administrative, or statistical services to local education agencies, or to exercise certain regulatory functions over local education agencies. This unit may operate schools and contract schools services, but does not exist primarily to render such services.

05 Local administrative unit/local education agency office—A building or site that houses the administrative unit at the local level, which exists primarily to operate schools or to contract for

educational services. These units may or may not be coextensive with county, city, or town boundaries.

06 Religious school office—A building or site that houses an administrative unit at a religious regional or district level (e.g., Roman Catholic Diocesan district), which exists primarily to operate schools and related educational services.

07 Residential facility—A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

08 School building—A building or site that provides preschool, elementary, and/or secondary instruction; has one or more grade groupings or is ungraded; has one or more teachers to give instruction or care; is located in one or more buildings; and has one or more assigned administrators.

09 Shared education facility—A building or site that belongs to either a public or private school or system but which is used by both. This includes private schools that are used for public school classes or programs.

10 State education agency office—A building or site that houses the organization established by law for the primary purpose of carrying out at least a part of the educational responsibilities of the state.

11 Support facility—A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.

12 Vocational training center—A building or site that is used to provide vocational education and training.

13 Prison—A place for the confinement of persons in lawful detention.

Entity Uses: Assignment

5140 **School Type Code**—An indication of the type of education institution as classified by its focus.

01 Regular—A school providing instruction and educational services that do not focus primarily on special education, vocational/technical education, alternative education, or on any of the particular themes associated with magnet/special program emphasis schools.

02 Alternative—A school that: 1) addresses needs of students which cannot typically be met in a regular school; 2) provides nontraditional education; 3) serves as an adjunct to a regular school; and 4) falls outside of the categories of regular, magnet/special program emphasis, special, or vocational/technical education.

03 Magnet/special program emphasis—A school within the public education system that has been designed: 1) to attract students of different racial/ethnic backgrounds for the purpose of reducing, preventing, or eliminating racial isolation; and/or 2) to provide an academic or social focus on a particular theme (e.g., science/math, performing arts, gifted/talented, or foreign language).

04 Montessori—A school that places primary emphasis on use of the Montessori method of educating young children. This method focuses on training of the senses and guidance rather than rigid control of the child's activity so as to encourage self-education.

05 Special education—A school that adapts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities,

orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, and other health impairments.

06 Vocational/technical—A school that focuses primarily on providing formal preparation for semi-skilled, skilled, technical or professional occupations for high school-aged students who have opted to develop or expand their employment opportunities, often in lieu of preparing for college entry.

07 Charter school—A public school that is exempted from significant state or local rules that normally govern the operation and management of public schools. It is created by a developer as a public school, or is adapted by a developer from an existing public school, and is operated under public supervision and direction. It operates in pursuit of a specific set of education objectives determined by the school's developer and agreed to by the public chartering agency and provides a program of elementary and secondary education, or both. It meets all applicable federal, state, and local health and safety requirements; complies with federal civil rights laws, and operates in accordance with state law.

99 Other

Entity Uses: Assignment

0110 **Name of Individual**— The full, legally accepted, proper name given to an individual at birth, baptism, or during another naming ceremony, or through legal change (generally used when component parts are not required or requested separately).

Entity Uses: Immediate Supervisor

Schedule for Current Assignment—Information about the specific time schedule for a current assignment of an individual.

3190 † **Full-time Equivalency (FTE)**—The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting.

Entity Uses: Assignment

3200 **Full-Time Status**— An indication of whether an individual is employed for a standard number of hours (as determined by civil or organizational policies) in a week, month, or other period of time.

01 Full-time

02 Part-time

Entity Uses: Assignment

3240 **Scheduled Work Time Daily**— The specific hours during a day that an individual is scheduled to work for an employer, including a starting and ending work time (e.g., 9:00 A.M. to 6:00 P.M., 1:00 P.M. to 5:00 P.M.).

Entity Uses: Assignment

3250 **Scheduled Work Days Weekly**— The specific day(s) of a week that an individual is scheduled to perform for an employer (e.g., Monday, Wednesday, and Friday; Monday to Friday).

Entity Uses: Assignment

3260 **Scheduled Work Months Annually**— The specific month (s) of a year that an individual is scheduled to perform for an employer (e.g., September to May; June, and August to December).

Entity Uses: Assignment

Staff Assignment Workload—Information about factors used to measure an individual's efforts in fulfilling an assignment, including the type of activity, the unit of work, and time involved in the task.

5150 † **Elementary Subject/Course**—A classification of related subjects/courses or units of subjects/courses provided for students of elementary school levels.

01 Computer science programming
02 Computer skills/literacy
03 Elective activities
04 English as a Second Language
05 Fine Arts—Art
06 Fine Arts—Dance
07 Fine Arts—Drama/Theater
08 Fine Arts—Music
09 Family and consumer sciences
10 Foreign language and literature
11 Geography
12 Handwriting/penmanship
13 Health
14 History
15 Industrial arts
16 Keyboarding/typing
17 Language arts
18 Library skills
19 Mathematics/arithmetic
20 Military science
21 Multi/interdisciplinary studies
22 Physical education
23 Reading
24 Religious education and theology
25 Science
26 Social studies
27 Spelling
28 Study skills
29 Test preparation
99 Other

Entity Uses: Assignment

1210 † **Course Code System**—A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

01 NCES Pilot Standard National Course Classification System Codes
02 NCES Classification of Secondary School Courses
03 State course code
04 LEA course code
05 School course code
06 University course code
07 Intermediate agency course code
99 Other

Entity Uses: Assignment

1220 † **Course Code**—The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Uses: Assignment

- 1190 † **Course Title**—The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Uses: Assignment

- 5160 **Unique Course Code**—A unique number that identifies the classroom, the subjects taught, and the instructors that are assigned.

Entity Uses: Assignment

- 5170 **State University Course Requirement**—Code indicating that the course meets the state university admission requirements for a particular area.

01 Yes

02 No

97 Unknown

Entity Uses: Assignment

- 1230 **Principal Medium of Instruction**—The principal medium by which the student receives instructional communication from his or her teacher(s).

01 Computer-based course—Instruction facilitated by a computer using self-contained educational software with which learners interact.

02 Correspondence course—Instruction which provides for the systematic exchange of materials between teacher and student by mail.

03 Direct student-teacher interaction—Instruction by one or more teachers physically present, i.e., by a single teacher or by a team of two or more teachers.

04 Directed self study—Self study, under the guidance of one or more teachers, which includes the use of self-teaching materials.

05 Distance learning—Instruction, not necessarily interactive, transmitted from one location to another using a communications medium (e.g., cable, satellite, phone lines) or a combination of transmission media.

06 Interactive telecommunications—Two way voice or data exchange between an instructor and student via phone, data lines, or video.

07 Center-based instruction—Instruction provided through a set of self-teaching materials generally focused on a single objective completed by a student or group of students in a specified location usually inside the classroom.

08 Independent study—Self-study, under the guidance of one or more teachers and involving a variety of resources both inside and outside of the classroom, in which the student has a role in selecting what is studied.

09 Internship—Instruction provided through direct supervised participation in an occupation in which the student gains practical work-related experience.

99 Other

Entity Uses: Assignment

5180 **Language of Instruction**—The language that is used for presenting the instructional materials.

Entity Uses: Assignment

5190 **Number of Students in Class**—The number of students for the classroom for which the individual is responsible for providing learning experiences and care during a particular time period or in a given discipline.

Entity Uses: Assignment

Program Information—Information about the nature of the program to which an individual is assigned.

5200 † **School Grade Level Classification**—An indication of the grade levels served by the school.

01 Early childhood/pre-kindergarten—A schooling level that provides care and education for children from birth, but not including, to kindergarten (usually age 5) which is intended to foster social, emotional, and intellectual growth and prepare them for further formal learning.

02 Kindergarten—A schooling level that provides educational experiences for children in the year immediately preceding the first grade. A kindergarten class may be organized as a grade of an elementary school or as part of a separate kindergarten school.

03 Elementary school—A schooling level that provides learning experiences that focus primarily on knowledge and skills for the appropriate age or grade level from after kindergarten to the eighth grade, as defined by applicable state laws and regulations.

04 Middle/intermediate/junior high school—A schooling level that provides learning experiences that focus primarily on knowledge and skills for the appropriate age or grade level between the elementary and senior high school, as defined by applicable state laws and regulations.

05 High school—A schooling level that provides learning experiences that focus primarily on knowledge and skills for the appropriate age or grade level between the middle/intermediate/junior high school and grade 12, as defined by applicable state laws and regulations.

06 Community/junior college—A schooling level that is separately organized to provide up to two years of postsecondary instruction for academically qualified high school students and/or graduates.

07 Adult school—A schooling level that is separately organized to provide instruction for adults and youths beyond the age of compulsory school attendance.

08 System wide/agency wide school—A school that is not organized according to typical schooling levels but is organized according to an individual system/agency (e.g., K-12 school, district level school).

09 Ungraded—A school with mixed age classrooms where students are grouped by their skills or abilities.

10 All grades—A schooling level that is organized to provide instruction for all students in early childhood, kindergarten, elementary grades, intermediate grades, and high school grades.

Entity Uses: Assignment

5210 † **Program Type**—The system outlining instructional or non-instructional activities and procedures designed to accomplish a predetermined educational objective or set of objectives or to provide support services to individuals and/or the community.

(Note: A list of options and their codes can be found in appendix L.)

Entity Uses: Assignment

1080 **Program Support/Funding Source**—Ultimate and intermediate providers of funds for a particular educational program or activity or for the individual's participation in the education program or activity.

01 Federal government
02 State government
03 Local government
04 Intermediate agency or government
05 Local education agency (LEA)
06 Institution of Higher Education (IHE)
07 Joint IHE/LEA
08 School
09 Business
10 Community
11 Self (tuition/fees)
12 Parent/teacher organization
13 Individuals (endowments)
14 Foundations and other charitable organization
15 Religious organization
16 Union
17 Fraternal organization
18 Insurance
19 Military
99 Other

Entity Uses: Assignment

5220 † **Function Type**—The purpose of the program activities to which an individual was assigned as related to students.

(Note: A list of options and their codes can be found in appendix M.)

Entity Uses: Assignment

Activity Sponsorships—Information about an individual's sponsorship of students' cocurricular or extracurricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

5230 **Activity Title**—The title that identifies a particular cocurricular or extracurricular activity.

Entity Uses: Assignment

5240 **Activity Code**—The code used to identify the cocurricular or extracurricular activity in which the individual was involved.

01 Archery
02 Badminton
03 Baseball

- 04 Basketball**
- 05 Bowling**
- 06 Boxing**
- 07 Crew**
- 08 Cross country**
- 09 Diving**
- 10 Field hockey**
- 11 Fencing**
- 12 Football**
- 13 Golf**
- 14 Gymnastics**
- 15 Ice hockey**
- 16 Lacrosse**
- 17 Martial arts**
- 18 Polo**
- 19 Racquetball**
- 20 Rugby**
- 21 Sailing**
- 22 Skiing**
- 23 Soccer**
- 24 Softball**
- 25 Squash**
- 26 Swimming**
- 27 Synchronized swimming**
- 28 Team handball**
- 29 Tennis**
- 30 Track and field**
- 31 Volleyball**
- 32 Water polo**
- 33 Wrestling**
- 34 Rodeo**
- 35 Scuba diving**
- 36 Team manager**
- 37 Cheerleading**
- 38 Other sport**
- 39 Student body president**
- 40 Student body officer**
- 41 Class president**
- 42 Class officer**
- 43 Other student leadership and government**
- 44 Music—Vocal**
- 45 Music—Instrumental**
- 46 Music—Theory and Composition**
- 47 Band**
- 48 Orchestra**
- 49 Jazz ensemble**
- 50 Chorus**
- 51 Other music**
- 52 Theater/Drama**
- 53 Art and graphic design**
- 54 Dance**
- 55 Dance team**
- 56 Drill team**
- 57 Other performing arts**
- 58 Journalism**
- 59 Broadcasting**
- 60 Year book**

- 61 *Literary magazine*
- 62 *Other*
- 63 *Speech/Debate*
- 64 *Drama club*
- 65 *Language club*
- 66 *Science club*
- 67 *Art club*
- 68 *Computer club*
- 69 *Future Business Leaders of America - Phi Beta Lambda (FBLA - PBL)*
- 70 *Future Teachers of America*
- 71 *National Future Farmers of America (FFA)*
- 72 *Family, Career and Community Leaders of America*
- 73 *Health Occupations Students of America*
- 74 *Distributive Education Clubs of America (DECA)*
- 75 *Technology Student Association (TSA)*
- 76 *Vocational Industrial Clubs of America*
- 77 *Business Professionals of America*
- 78 *Peer counseling*
- 79 *Tutoring*
- 80 *Students Against Drunk Driving (SADD)*
- 81 *Key Club*
- 82 *Boy Scouts*
- 83 *Girl Scouts*
- 84 *4H*
- 85 *Chess club*
- 86 *Sorority*
- 87 *Fraternity*
- 88 *Other club or organization*
- 89 *National Forensics League*
- 90 *National Honor Society*
- 91 *State Honor Society*
- 92 *Academic Team/Knowledge Bowl*
- 93 *National Beta Club*
- 94 *Mu Alpha Theta*
- 95 *Psi Eta (Science Honorary)*
- 96 *Thespian Society*
- 97 *Other honor society*
- 99 *Other*

Entity Uses: Assignment

5250 **Activity Description**—The description of a particular cocurricular or extracurricular activity in which the individual was involved.

Entity Uses: Assignment

5260 **Activity Involvement Beginning Date**—The month, day, and year on which the individual began to participate in the activity.

Entity Uses: Assignment

5270 **Activity Involvement Ending Date**—The month, day, and year on which the individual ceased to participate in the activity.

Entity Uses: Assignment

5280 **Amount of Activity Involvement**—An indication of the degree to which the individual was involved in the activity (e.g., number of hours per week).

Entity Uses: Assignment

Other Assignment Information—Other information relating each job classification with other organizational elements including the scope and timing of the assignment as well as its location, schedule, and workload.

5290 **Unit of Work**—The number of objects serviced or recipients served by an individual's efforts. Examples of units of work, which form the basis for establishing the measure of an individual's efforts, include students, groups of students, square feet (for cleaners or painters), drops or outlets (for electricians).

Entity Uses: Assignment

5300 **Time Expended**—The amount of time relevant to measuring the unit of work in which the individual is engaged. Units of work may be measured in hours, days, weeks, months, or sessions. A painter employed by the hour might be measured by the number of squares (e.g., 10 feet by 10 feet) painted per hour, while a psychometrist's efforts would be measured by the number of students assessed per week or per session.

Entity Uses: Assignment

5310 † **Percent of Total Time**—A derived number expressing the time spent fulfilling an assignment as a percentage of the total work time possible for an individual.

Entity Uses: Assignment

5320 **Number of Days in Attendance**—The number of days an individual is present when school was in session during a given reporting period.

Entity Uses: Assignment

5330 **Number of Days Absent**—The number of days an individual is absent when school was in session during a given reporting period.

Entity Uses: Assignment

5340 **Number of Days Tardy**—The number of days an individual was late when school is in session during a given reporting period.

Entity Uses: Assignment